

	<h1>Environmental Policy</h1>	Issue No:	2
		Issue Date:	01/07/2024
		Last Review:	01/07/2025
		Classification:	Private

Barron Wood Distribution Limited recognises that the disciplines of environmental management are integral parts of its business function. The Company is committed to continuous improvement in its environmental management system to enhance environmental performance in line with ISO 14001:2015.

Section 1 - General Statement

Barron Wood Distribution Limited is totally committed to environmental good practice, and is aware that the management of environmental issues is a business function and must therefore continually progress and change.

The Company will provide the necessary leadership and resources required to ensure that the impact of the Company's undertakings upon the environment is minimised, and will continually monitor and audit the Company work tasks and processes to maintain the effectiveness of control measures and procedures.

The Company believes in constantly improving environmental standards and performance. To this end it will endeavour to comply with all relevant Acts of Parliament, Regulations, Codes of Practice and Directives. The minimum environmental standards that will be adopted are those that are required by law, although the Company will constantly strive to exceed those standards wherever possible.

The Company recognises that the effective management of environmental issues is the responsibility of everyone. Directors, management, and all employees have specific legal and moral duties with regard to environmental management, energy conservation, material recycling, and waste and pollution control.

The Company actively promotes the involvement of all employees in environmental awareness and the management of the Company policies and procedures.

To ensure that this policy is effective the Company will review it annually, or sooner if there are significant changes in the business, and will make such changes known to everyone concerned by direct communication with individuals or by written notices.

Section 2	Environmental responsibilities and duties within the organisation
Section 3	Employee Responsibilities
Section 4	Pollution and waste control systems
Section 5	Environmental management systems
Section 6	Emergency Action Procedure.

For and on behalf of Barron Wood Distribution Limited

David Fairbrother

01.07.2024

David Fairbrother - Director

Dated

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Section 2 - Organisational Responsibilities

David Fairbrother, Director - Will assume overall responsibility for the implementation of the environmental policy.

John Fairbrother, Lucy Wright, Derek Lyon, Robert Wierzbicki, Jim McDougall and Mike Ogwin will assist David Fairbrother with the successful implementation of the environmental policy by implementing the necessary safety systems or procedures. They will, as far as is reasonably practicable, provide suitable information, instruction and supervision to ensure that all members of staff under their control do not carry out any procedure which may have a detrimental effect on the environment.

David Fairbrother is responsible for:

- ✓ Ensure compliance with all statutory requirements arising from Acts of Parliament, Regulations, Codes of Practice and Directives relevant to the environment.
- ✓ Provide leadership in developing a positive culture towards the awareness of environmental issues and the protection of the environment.
- ✓ Initiate programmes of environmentally responsible waste disposal, systems to minimise energy usage, and procedures to recycle materials wherever possible.
- ✓ Ensure that equipment and any energy-reliant system is efficiently serviced, maintained and operated to minimise energy usage.
- ✓ Encourage other Directors, Managers, employees and sub-contractors to report substance leaks, faulty equipment or machinery or any act or system that may be considered as energy inefficient.
- ✓ Conduct investigations into all environmental accidents, incidents and near misses and report them to the relevant authorities when required by legislation.
- ✓ Ensure that the environmental policy extends to the Company's undertakings beyond the Company premises, and that vehicles are adequately serviced, operate on energy efficient fuels where possible, and do not carry potential pollutants without the necessary procedures and equipment to deal with an emergency event or spillage.

Section 3 - Employee & Sub-Contractor Responsibilities

All employees and subcontractors have a duty to:

- ✓ Comply with the environmental policy.
- ✓ Make themselves aware of, and abide by, any site rules regarding environmental management and any emergency procedures that may exist whether on their own Company premises or on the premises of a Client Company.
- ✓ Adhere to Company systems of work that are designed to effectively control waste or pollution.
- ✓ Assist in the maintenance of good housekeeping and to dispose of materials and waste products in a safe and responsible manner.

Report to David Fairbrother, or their immediate Manager or Supervisor, any vehicle, equipment or activity, or any accidents, incidents or near misses that may have an adverse effect on the environment.

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Section 4 - Pollution & Waste Control Systems

In accordance with the requirements of the various environmental regulations and acts, the Company will:

- ✓ Ensure that, as far as is possible, water courses and groundwater systems are not subject to deliberate or accidental pollution, and that surface water drains, including land drains and road drains carry only uncontaminated rainwater.
- ✓ Ensure that all foul water will pass only into the local foul sewer.
- ✓ Maintain secure premises so that, as far as reasonably practicable, trespassers have no access to potential pollutants or control mechanisms that may release any pollutant. Lockable valves will be fitted onto storage tanks, and doors, gates and fences will be made suitably secure.
- ✓ Where appropriate, carry out suitable and sufficient noise assessments to ensure that noise levels fall within permitted action levels.
- ✓
- ✓ Employ good working practices to ensure that dust, emissions and odours are minimised.
- ✓
- ✓ Ensure that all hazardous waste materials are disposed of within designated areas or removed from site by licensed contractors and taken to an area that is licensed to accept contaminated waste.
- ✓
- ✓ Pay particular attention to substance toxicity and its effects on non-target species such as birds, bees, fish and wildlife or where there is a risk of potential uncontrolled effect upon local flora and fauna.
- ✓ Where necessary, appoint a Dangerous Goods Safety Advisor to ensure the correct implementation of the regulations relating to the transportation of Dangerous Goods.
- ✓ Ensure all electrical items and associated components such as batteries, ink toner cartridges, power leads etc. are disposed of at a site licensed to accept such items or arrange for a licensed contractor to remove them for recycling.

Section 5 - Environmental Management Systems

Barron Wood Distribution Limited will, in order to comply with the Government Waste Prevention Programme, set up and maintain an environmental management system.

Within the environmental management system the Company will when necessary:

- ✓ Devise an Emergency Action Procedure to deal with any chemical or oil release or spillages.
- ✓ Initiate and manage environmental registers and objectives. The registers will include:
 - i. Details of the environmental effects of the organisation.
 - ii. The environmental legislation that affects the Company.
 - iii. The steps the Company are taking to improve its environmental performance.
 - iv. An inventory of all chemical substances used or stored on site or used by employees or sub-contractors operating away from the Company offices.
- ✓ Where necessary, provide suitable and sufficient environmental awareness training for employees.
- ✓ Conduct regular environmental audits to ascertain areas of concern or potential pollution incidents so that suitable control measures may be introduced.

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Section 6 - Emergency Action Procedure

Wherever practicable, the Company will minimise the use of hazardous or harmful substances.

In such cases where the use of hazardous substances is unavoidable, the amount that is stored and used within the workplace will be kept to an absolute minimum. All chemical substances will be subject to an initial assessment in compliance with the Control of Substances Hazardous to Health Regulations 2002 (as amended).

Due regard will be paid to the following procedure for dealing with a potential uncontrolled chemical release or spillage.

- ✓ Immediate attention will be paid to the substance material safety data sheet or COSHH assessment to ascertain the potential harm of the substance.
- ✓ Appropriate equipment will be made available to deal with spillages or leaks and will include:
 - i. Proprietary absorbent's such as sand, loose powder or granules to soak up spills with specialist absorbent products or spill kits to be stored on site or within company vehicles as appropriate.
 - ii. Brushes, shovels, suitable containers or polythene bags with which to gather and collect any contaminated material.
- ✓ All waste will be securely bagged, labelled and stored in a designated area pending collection by a contractor that is licensed to collect such waste.
- ✓ Chemicals will not be hosed into drains or any other watercourse. Where there is a risk that ground or surface water has been or might become contaminated, David Fairbrother will be informed, or in his absence, the Environment Agency immediately on the Incident Hotline number:

Environment Agency Incident Hotline - 0800 80 70 60